Creating a FAMweb Account

Go to the FAMweb Login Page
https://wsnet.colostate.edu/CWIS604/FAMweb/Login.aspx

Select the “Create your account” link

Complete the on-line form (sample below).
Please note that all the fields on the form are required.
You will not be able to create your account if these fields are not completed.

Also note the following:
- Your entry in the “Re-enter Email” field must exactly match your entry in the “Email Address” field
- You must comply with the indicated password rules when you complete the “Password” field
- Your entry in the “Verify Password” field must exactly match your entry in the “Password” field

After you have completed the entire form and complied with the notes above, you can click the “Create Account” button. If there are any errors, a message indicating the error will be displayed. You must correct any errors before you can get past the account creation process.

Shortly after clicking “Create Account” you will receive an email with a verification code and directing you to the CSU Login Page.

After you login to the CSU Login page (using the password you chose when you created your account), you will be directed to the email verification web page.

Copy and paste the verification code from the email to the appropriate field on the form.

You must accept CSU’s Acceptable Use Policy if you wish to continue.
If you have not agreed to the Family Educational Rights and Privacy Act policy within the last year, you will be asked to accept the FERPA agreement.

Once you have created your account, CSU requests that you update your account with your current address information. Please see the “Updating your information in your FAMweb Account” section below.

If you do not see your student’s name(s) listed on the Welcome to FAMweb page, you must contact your student to grant access to you using the same email address you created the account for.

Sample of the on-line form
Updating your information in your FAMweb Account

If you already have a FAMweb account and want to change your account information

Go to the FAMweb Login Page
https://wsnet.colostate.edu/CWIS604/FAMweb/Login.aspx

Login using your email address and password

Select “Account” in the Right Side Menu

Edit any information you want to change and/or add additional information

Select the “Save Changes” button if you want to record your changes

Select the “Exit without Saving” button if you changed your mind and do not want to record your changes